



## Resident Medical Officer/ Senior Medical Officer

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### Resident Medical Officer/ Senior Medical Officer

The Indian Institute of Management Nagpur invites applications for the position of **Resident Medical Officer/ Senior Medical Officer**. The selected candidate will play a key role in ensuring the health and well-being of the Institute community by providing medical consultation, emergency care, and preventive healthcare support to students, staff, and campus residents.

The role also entails supporting health awareness initiatives, maintaining medical records, coordinating with empanelled hospitals and pharmacies, and ensuring compliance with campus health and safety practices. In addition, the incumbent will assist in maintaining a healthy residential campus environment through periodic inspections and healthcare-related interventions. The position requires active involvement in health administration, coordination, and day-to-day medical support activities of the Institute.

#### Position: Resident Medical Officer/ Senior Medical Officer

#### Required Qualification:

- Applicant should have an MBBS degree from a recognised University/Institute.
- The candidate must be registered with the Medical Council of India/State Medical Council.
- MD/PG Diploma in General Medicine/Family Medicine/Community Health or equivalent would be desirable.

#### Required Experience:

- A minimum of 5 years of post-qualification experience in a recognised hospital/dispensary/ academic institution of repute is required.
- Experience in a residential/educational campus like IIMs/IITs/NITs or any other premier Institution environment is desirable.
- Familiarity with dispensary administration rules would be an added advantage.

#### Key Skills:

- Excellent understanding of clinical practices, patient care, and emergency medical management is essential.
- The candidate should possess good communication and interpersonal skills along with the ability to handle medical emergencies efficiently.
- Should be confident, self-motivated, and capable of working independently as well as collaboratively with Institute stakeholders.
- Ability to maintain medical documentation, health records, and compliance-related activities efficiently.
- Candidates who are proactive, service-oriented, and committed to community healthcare are encouraged to apply.

**Age:** Maximum 45 years as on the last date of application.

#### **Job Profile:**

- Provide consultation and treatment to students, staff, and campus residents.
- Maintain OPD hours (09:00 AM – 6 PM on working days) and ensure availability beyond normal working hours, including evenings, weekends, and holidays, as required.
- Attend medical emergencies on call and provide immediate healthcare support.
- Maintain medical records and assist in empanelment and coordination with hospitals and pharmacies.
- Conduct medical examinations for pre-employment purposes.
- Prescribe medicines after evaluating symptoms, medical history, and patient condition.
- Investigate, diagnose, and treat health conditions of patients.
- Document patient evaluations, treatments, medications, and related transactions as per Institute policies and procedures.
- Plan and implement health awareness and wellness sessions for the Institute community.
- Handle emergency medical situations and coordinate appropriate medical response mechanisms.
- Conduct periodic inspections of drinking water quality and canteen food safety practices.
- Perform any other medical or administrative duties assigned from time to time in alignment with institutional requirements.

#### **Salary & Benefits:**

Selected candidate will be offered a fixed-term appointment for Two years on Indian Institute of Management, Nagpur contract on consolidated monthly emoluments as per Institute norms. The contract may be extended further based on performance/satisfactory discharge of duties and the Institute's requirements and norms.

Accommodation will be provided as per Institute norms.

In addition to this, the perks & allowances will be paid as per Institute norms.

#### **How to apply:**

Interested candidates meeting all the job requirements are advised to **APPLY ONLINE ONLY** on the IIM Nagpur official website latest by **16-06 2026 up to 5:00 PM.**

#### **Note:**

Only the shortlisted/selected candidates will be informed about the further Interview process/results of the Interview.

We will not send communication regarding rejection to other applicants. Emails asking for status updates will not be entertained.

**We encourage OBC, SC/ST, PWD & EWS candidates to apply for the position**

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